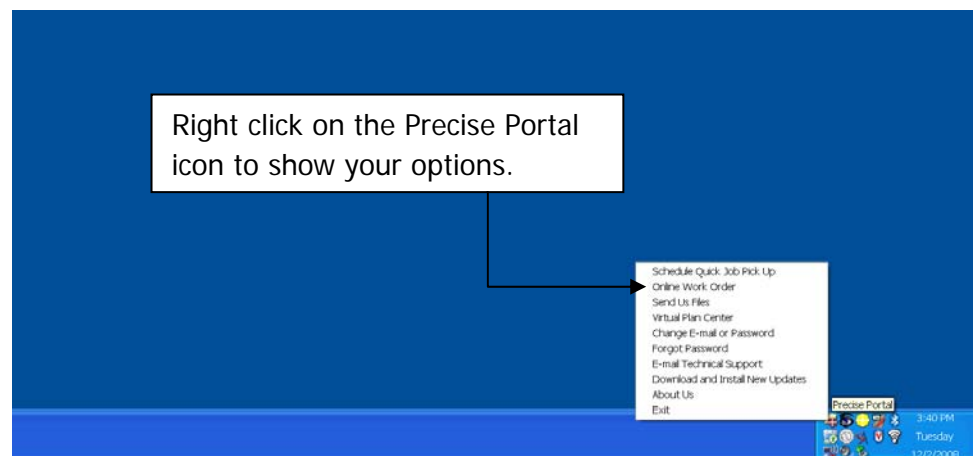
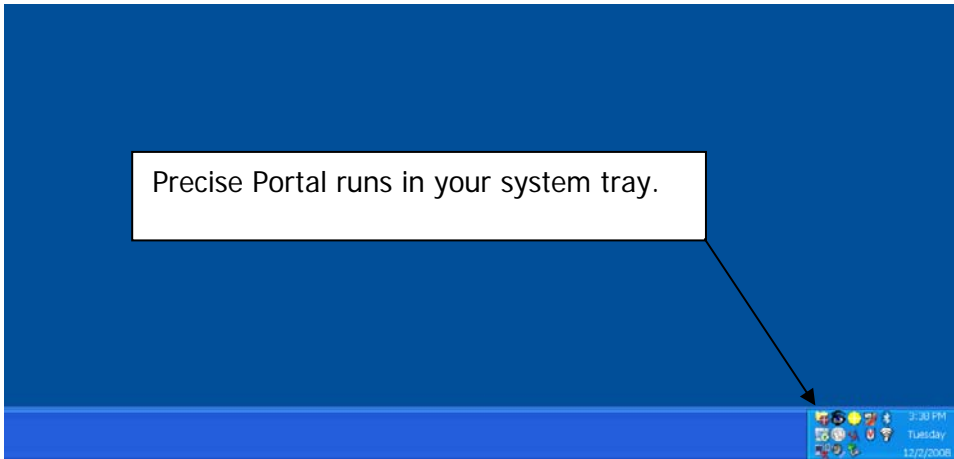




PRECISE PORTAL OPERATING INSTRUCTIONS



Left click on the item you want to choose.
I am choosing "Online Work Order."

- Schedule Quick Job Pick Up
- Online Work Order
- Send Us Files
- Virtual Print Center
- Change E-mail or Password
- Forgot Password
- E-mail Technical Support
- Download and Install New Updates
- About Us
- Exit

Your default web browser will open and take you to the appropriate page on our website. You do not have to login, and your default contact information is automatically filled in.

WORK ORDER
SANDY - 503-274-2030 SEASIDE - 503-557-2915
DOWNTOWN - 503-225-6483 LAKE OSWEGO - 503-439-7458

DATE RECD: 12/2 3:53 PM
DATE DUE*: Today Tomorrow
SHP VIA: PI Delivery CUSTOMER P.O.
TIME DUE*:
* Mandatory Fields

PROJECT DETAILS
Project Name: Project Number:

INVOICE TO
Company Name: Precision Images Address: 900 SE Sandy Blvd.
Attention*: Greg Young City: Portland
Phone No*: (503) 274-2030 State: Oregon
Email: gyoung@precisionimages.com Zip: 97214
Country: United States of America

ORIGINALS TO*
 Place on File Return See Special Instructions N/A
 Same as Invoice To Per Attached Distribution List Select one or many in My Address Book below

PRINTS TO
Company Name: Address:
Attention: City:
Phone No: State: Oregon
Email: Zip:
Country: United States of America

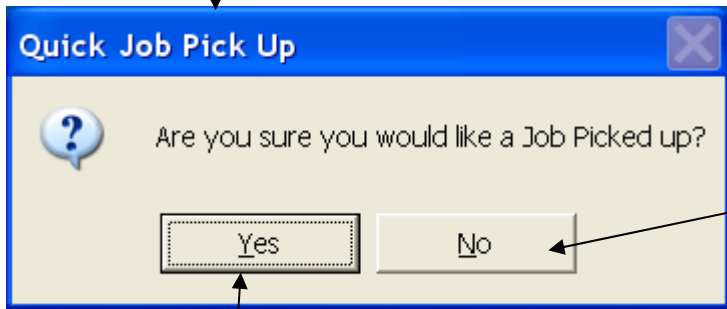
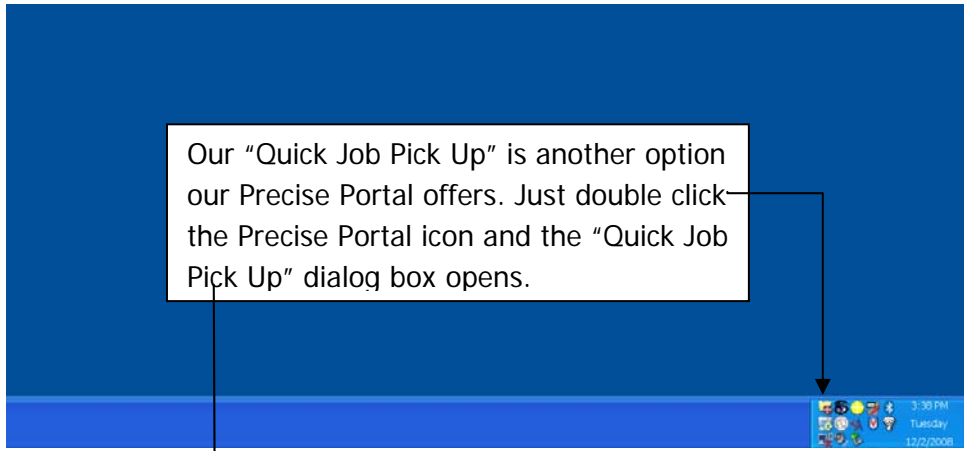
Add the Company above to my Address Book below

My Address Book - Select multiple company names below. If required, for a distribution.

Select All	Company Name	Contact Name	Address/Phone	
<input type="checkbox"/>	Precision Images	Greg Young	900 SE Sandy Blvd., Portland, OR 97214 (503) 274-2030	Delete

Do You Want Precision Images To Pick-up The Originals From Your Location? Yes No

Our "Quick Job Pick Up" is another option our Precise Portal offers. Just double click the Precise Portal icon and the "Quick Job Pick Up" dialog box opens.



If you initiated a "Quick Job Pick Up" by accident, just click "No" and a dialog box comes up that offers the same option as a right click on the Precise Portal icon. Choose the correct option and click "Next" or click "Cancel."

Click "Yes" and we will be there shortly to pick up your job. Did you fill out your online work order (You can hand write one too!)?

